



APPLICATION FOR LEASE

INSTRUCTIONS:

Each lease must be approved by the Board members. Dwellings may be leased or occupied only in their entirety and not fraction or portion may be rented. Individual rooms of a dwelling may not be leased on any basis. All leases must be in writing. No lease agreement shall be for a term less than one year. Leases shall be submitted at least 7 days prior to commencement of the lease term. This application must be completed, signed and submitted to:

River Plantation Homeowners Association

- **Lease application fee**, a \$200 application fee made payable to River Plantation HOA. must accompany this application.
- **A copy of the written lease or rental agreement** must be supplied to the River Plantation HOA along with this application.

APPLICATION FOR LEASE from _____ through _____
(LEASE START DATE) (LEASE END DATE)

Date of Application _____ Address _____

N a m e o f H o m e O w n e r (s)

Name of Prospective Tenant (s)

PLEASE INCLUDE MIDDLE INITIAL FOR EACH PROSPECTIVE TENANT

Current Address _____

City _____ State/Zip _____ Phone _____

Email Address (if any) _____

Occupation _____ Retired: ☐ Yes ☐ No

Name of Firm _____ Phone _____

List all pets to be living on property: _____

Have you read: River Plantation's Rules and Regulations? ☐ Yes ☐ No The tenant, as part of the lease agreement, shall agree to abide by and adhere to the terms and conditions of the Declaration together with all Rules and Regulations and all policies adopted by Association.

Auto Tag No. _____ year _____ make/model _____ color _____

Auto Tag No. _____ year _____ make/model _____ color _____

NO COMMERCIAL VEHICLES (other than times conducting service), BOATS, TRAILERS ARE ALLOWED TO BE PARKED IN DRIVEWAY.

Total number of individuals to occupy Unit: _____ Adults _____ Children

Names of all prospective occupants:

Name:	Relationship:	Date of Birth:
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Print Applicant's Name Below)

I/we, _____, hereby certify that the facts set forth in this application are true and complete to the best of my knowledge. I authorize River Plantation Board of Directors or it's authorized agents to perform Background Checks (including credit). I have received, read, understand and will abide by the Rules and Regulations of the River Plantation Homeowners Association and any amendments thereto.

Read and check all that apply:

- ☐ I understand that I will need to pay a fee of \$25 to the association for a new fob/replacement if one is not provided by homeowner.
- ☐ I understand a copy of the lease or rental agreement must be submitted with this application before the Board is able to approve.
- ☐ I understand the lease or rental agreement with the owner is pending approval of this application by the Board of Directors.
- ☐ I understand that no home may be rented for less than twelve (12) months.
- ☐ I have read, understand and agree to abide by the Rules and Regulations of River Plantation Homeowners Association and any amendments thereto.

Signature of Tenant

Date

Signature of Owner

Date

BOARD APPROVAL:

River Plantation Homeowners Association

Date

River Plantation Homeowners Association

Date

RETURN THIS FORM AND LEASE/RENTAL AGREEMENT AND ANY APPLICABLE FEE

RESIDENT SCREENING APPLICATION

APPLICANT: Please print clearly. Information that is not legible will delay the process of this application.

Full Legal Name:	Maiden/Alias:		
Current Street Address:	City:	State:	Zip:
Phone:	Circle: Own Rent		
Driver's License Number:	State:		
Social Security Number:	Date of Birth:		
PLEASE LIST LAST 3 ADDRESSES (Attach additional page if necessary)			
Previous Street Address:	City:	State:	Zip:
Previous Street Address:	City:	State:	Zip:
Previous Street Address:	City:	State:	Zip:

SPOUSE: Please complete additional form if address(es) are not the same as Applicant.

Full Legal Name:	Maiden/Alias:
Driver's License Number:	State:
Social Security Number:	Date of Birth:

IF YOU ANSWER YES TO ANY OF THE FOLLOWING QUESTIONS PLEASE EXPLAIN:

Have you ever been evicted?	
Have you filed bankruptcy in the last 7 years?	
Have you been arrested or convicted of a misdemeanor or felony?	If yes, year and county:

I understand that an investigative background inquiry is to be done, including but not limited to identity and prior address(es) verification, criminal history, credit history, employment verification, reason(s) for termination, work and other references. I understand that for this inquiry, various sources will be contacted to provide information, including but not limited to various federal, state, municipal, corporate and private sources which may maintain records concerning my past activities relating to possible criminal conduct civil court litigation, driving history and credit performance as well as other information. I authorize without reservation, any company, agency, party or other source contacted to furnish the above information.

Applicant Signature: _____	Date: _____
Spouse or Co-Signer Signature: _____	Date: _____

OFFICIAL USE ONLY:	SALE/LEASE
Community Name:	Client Number:
Owner Name and Unit Number:	
Owner Address:	
Email address for completed report:	
Identification verified by:	Date: